



Zoological Society of Auckland Conference and Advanced Practice Travel Grant

TERMS & CONDITIONS

1. The grants will be known as The Zoological Society of Auckland (ZSA) Conference and Advanced Practice Travel Grants. Applications will be expected to be up to NZ\$500 but may be extended to a maximum of NZ\$1,000 in exceptional circumstances.
2. Applicants must be fully paying adult members of the ZSA upon application, neither honorary members, associate members, junior members nor board members are eligible to apply. Applicants must demonstrate a strong interest in zoology and natural sciences.
3. The grant may be used for travel to or registration at a conference considered appropriate by The ZSA Travel Grant Committee and in which the applicant is presenting research findings. They may also be used for the dissemination or advancing of best practice within a related practical field. The grant must be used for the purpose for which it is given. Should the travel or conference be cancelled or altered, the Committee must be notified and permission obtained to use the grant for other purposes. Otherwise the grant must be returned.
4. The total amount granted each year will have a maximum value of NZ\$1,500.00. This figure is subject to review from time to time. Any unspent funds will not automatically roll over to the next year.
5. Where appropriate the grant may be shared by more than one applicant. Usually a maximum of NZ\$500.00 will be given to any one application.
6. Applications will be accepted all year round however they will only be considered on the next submissions review date, those being the first working days of April, August and December. Notification of the outcome of an application will be sent within 1 month of the review date of the submission.
7. Until revised, under review by the board, a maximum of 1 submission will be successful at each round. The Grant Committee may decline to provide a grant if, upon review, all

applications are considered to be inappropriate to the aims of the society or are of a low standard. Unsuccessful applicants may reapply, but applications will not automatically enter the next funding round.

8. The Travel Grants Committee of The ZSA will consider the applications, and all decisions will be ratified by the ZSA Board of Managers. Once ratified these decisions will be final.

9. System of Reporting: the successful applicant/s will be required to provide a talk to The Society about their work presented at the conference under the terms of The ZSA Travel Grant within 12 months of completion of the conference. For those partaking in advanced practice activities a presentation to the ZSA will also be required. A date will be established prior to travel but will not exceed 9 months from date of return subsequent to the funded activity.

10. The ZSA accepts no responsibility for liability suits, actions, demands, damages, costs or fees on account of death, injuries to persons or property or any losses resulting from or connected with any act or omission performed in the course of the research, study or conference.

11. All investigations and activities must conform to the requirements of the Animal Welfare Act 1999, its amendments and regulations. All research involving animals must be approved by an appropriate animal welfare or animal ethics committee.

12. The successful applicant must take up the Grant within 12 months of notification. No one applicant may receive more than a single grant within any 24 month period.

13. Recipients must acknowledge the funding of The ZSA in any published works and supply 3 copies of any such publications to The ZSA (e.g. 3 reprints of abstracts from the appropriate conference proceedings). Copies should be sent, and will be kept by, the secretary.

14. The ZSA reserves the right to use the names of successful applicants, their biography and abstract for the purposes of advertising the organisation and informing its members.

Signed :(a)

Applicant Date:

Signed: (b)

ZSA representative

Applications, correspondence, conference reports and published abstracts should be sent to the Zoological Society Secretary.